

Recording Requested By:

When Recorded Mail To:

Name

Street  
Address

City &  
State

SPACE ABOVE THIS LINE FOR RECORDERS USE

### NOTICE OF COMPLETION

(CA Civil Code §§ 8180-8190, 8100-8118, 9200-9208)

#### NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is an owner of an interest of estate in the hereinafter described real property, the nature of which interest or estate is: \_\_\_\_\_ (e.g. fee, leasehold, joint tenancy, etc.)
2. The full name and address of the undersigned owner or reputed owner and of all co-owners or reputed co-owners are:  
 Name \_\_\_\_\_ Street and No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_
3. The name and address of the direct contractor for the work of improvement as a whole is: \_\_\_\_\_
4. This notice is given for (check one):  
 Completion of the work of improvement as a whole.  
 Completion of a contract for a particular portion of the work of improvement (per CA Civ. Code § 8186).
5. If this notice is given only of completion of a contract for a particular portion of the work of improvement (as provided in CA Civ. Code § 8186), the name and address of the direct contractor under that contract is: \_\_\_\_\_
6. The name and address of the construction lender, if any, is: \_\_\_\_\_
7. On the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, there was completed upon the herein described property a work of improvement as a whole (or a particular portion of the work of improvement as provided in CA Civ. Code § 8186) a general description of the work provided: \_\_\_\_\_
8. The real property herein referred to is situated in the City of \_\_\_\_\_, County of \_\_\_\_\_ State of California, and is described as follows: \_\_\_\_\_
9. The street address of said property is: \_\_\_\_\_
10. If this Notice of Completion is signed by the owner's successor in interest, the name and address of the successor's transferor is: \_\_\_\_\_

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: \_\_\_\_\_

By: \_\_\_\_\_

Signature of Owner or Owner's Authorized Agent

\_\_\_\_\_  
Print Name

**VERIFICATION**

I, \_\_\_\_\_, state: I am the \_\_\_\_\_ ("Owner", "President", "Authorized Agent", "Partner", etc.) of the Owner identified in the foregoing Notice of Completion. I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_\_ (date), at \_\_\_\_\_ (City), \_\_\_\_\_ (State).

\_\_\_\_\_  
Signature of Owner or Owner's Authorized Agent

**PROOF OF SERVICE DECLARATION**

I, \_\_\_\_\_, declare that I served copies of the above **NOTICE OF COMPLETION**, (check appropriate box):

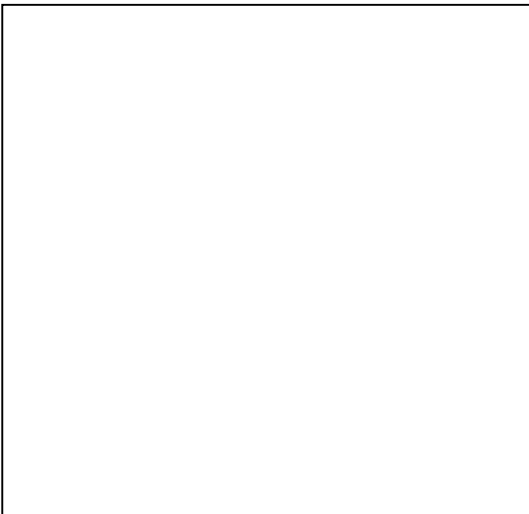
- a.  By personally delivering copies to \_\_\_\_\_ (name(s) and title(s) of person served) at \_\_\_\_\_ (address), on \_\_\_\_\_, \_\_\_\_\_ (date), at \_\_\_\_\_, \_\_\_\_\_ .m. (time)
- b.  By Registered or Certified Mail, Express Mail or Overnight Delivery by an express service carrier, addressed to each of the parties at the address shown above on \_\_\_\_\_, \_\_\_\_\_ (date).
- c.  By leaving the notice and mailing a copy in the manner provided in § 415.20 of the California Code of Civil Procedure for service of Summons and Complaint in a Civil Action.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_\_ (date), at \_\_\_\_\_ (City), \_\_\_\_\_ (State).

\_\_\_\_\_  
(Signature of Person Making Service)

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.



**STATE OF CALIFORNIA  
COUNTY OF \_\_\_\_\_**

On \_\_\_\_\_, \_\_\_\_\_ (date), before me, \_\_\_\_\_, Notary Public (name and title of officer) personally appeared \_\_\_\_\_ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PURJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal.