

**STOP PAYMENT NOTICE – PRIVATE WORKS  
LEGAL NOTICE TO WITHHOLD CONSTRUCTION FUNDS**

(CA CIVIL CODE §§ 8044, 8100 et seq., 8500 et seq.)

**TO:** **OWNER** or **REPUTED OWNER** (see CA Civ. Code §§ 8506, 8520-8522) **DIRECT CONTRACTOR** or **REPUTED DIRECT CONTRACTOR** (see CA Civ. Code § 8018) **CONSTRUCTION LENDER** or **REPUTED CONSTRUCTION LENDER, if any** (see CA Civ. Code § 8006, 8506, 8530-8538)

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

**YOU ARE HEREBY NOTIFIED THAT** (Claimant):

Name (Use correct legal name): \_\_\_\_\_

Address: \_\_\_\_\_

Relationship to the parties of the one giving this notice (subcontractor, supplier, describe if otherwise): \_\_\_\_\_

**HAS FURNISHED WORK, LABOR, SERVICES, EQUIPMENT OR MATERIAL OF THE FOLLOWING GENERAL DESCRIPTION:**

\_\_\_\_\_  
\_\_\_\_\_

**FOR THE BUILDING, STRUCTURE OR OTHER WORK OF IMPROVEMENT LOCATED AT THE FOLLOWING ADDRESS OR SITE OTHERWISE DESCRIBED SUFFICIENTLY FOR IDENTIFICATION:**

Address: \_\_\_\_\_

or Description: \_\_\_\_\_

**THE PERSON OR FIRM TO WHOM SUCH WORK, LABOR, SERVICES, EQUIPMENT OR MATERIAL IS PROVIDED:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**THE VALUE OF THE WHOLE AMOUNT OF WORK, LABOR, SERVICES, EQUIPMENT AND/OR MATERIALS TO BE PROVIDED IS:**

Amount:\$ \_\_\_\_\_

**THE VALUE OF WORK, LABOR, SERVICES, EQUIPMENT OR MATERIAL PROVIDED TO DATE IS:**

Amount:\$ \_\_\_\_\_

**CLAIMANT HAS BEEN PAID THE SUM OF \$ \_\_\_\_\_,  
AND THERE REMAINS UNPAID AFTER DEDUCTING ALL JUST CREDITS AND OFFSETS THE SUM OF \$ \_\_\_\_\_,  
TOGETHER WITH INTEREST AT THE RATE OF \_\_\_\_\_% PER ANNUM, FROM \_\_\_\_\_, \_\_\_\_\_ (date).  
UNDER CALIFORNIA CIVIL CODE § 8522, 8536, YOU ARE REQUIRED TO SET ASIDE SUFFICIENT FUNDS TO SATISFY THIS CLAIM WITH INTEREST,  
COURT COSTS AND REASONABLE COSTS OF LITIGATION, AS PROVIDED BY LAW. YOU ARE ALSO NOTIFIED THAT CLAIMANT CLAIMS AN  
EQUITABLE LIEN AGAINST ANY CONSTRUCTION FUNDS FOR THIS PROJECT WHICH ARE IN YOUR HANDS.**

**DATE:** \_\_\_\_\_ **NAME OF CLAIMANT:** \_\_\_\_\_  
(Firm Name)

**BY:** \_\_\_\_\_  
(Signature of Claimant or Authorized Agent)

**VERIFICATION**

I, \_\_\_\_\_, state: I am the \_\_\_\_\_ (Owner of, President of, Authorized Agent of, Partner of, etc.) the claimant named in the foregoing STOP PAYMENT NOTICE – PRIVATE WORKS. I have read said STOP PAYMENT NOTICE – PRIVATE WORKS and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_\_ (date), at \_\_\_\_\_ (City), \_\_\_\_\_ (State).

\_\_\_\_\_  
(Signature of Claimant or Authorized Agent)

## PROOF OF SERVICE DECLARATION

(CA Civil Code §§ 8100-8118)

I, \_\_\_\_\_, declare that I served copies of the above **STOP PAYMENT NOTICE – PRIVATE WORKS**, (check appropriate box):

- a.  By personally delivering copies to \_\_\_\_\_ (name(s) and title(s) of person served) at \_\_\_\_\_ (address), on \_\_\_\_\_, \_\_\_\_\_ (date), at \_\_\_\_\_, \_\_\_\_\_m. (time)
- b.  By Registered or Certified Mail, Express Mail or Overnight Delivery by an express service carrier, addressed to each of the parties at the address shown above on \_\_\_\_\_, \_\_\_\_\_ (date).
- c.  By leaving the notice and mailing a copy in the manner provided in § 415.20 of the California Code of Civil Procedure for service of Summons and Complaint in a Civil Action.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_\_ (date), at \_\_\_\_\_ (City), \_\_\_\_\_ (State).

\_\_\_\_\_  
(Signature of Person Making Service)